

To,

Date: _____

MARWADI SHARES AND FINANCE LTD.
 MARWADI FINANCIAL PLAZA,
 NANA MAVVA MAIN ROAD,
 OFF. 150 FEET RING ROAD,
 RAJKOT-360001

Dear Sir / Madam,

Sub: Rejection of pending demat request and account closure

I/We had submitted share certificates / securities for dematerialisation through you, details of which are as follows:-

Issuer (Company) Name : _____

ISIN : _____

Demat Request Form no. (DRF no.)	Demat Request no. (DRN)	Date of setup of DRN	Certificate no(s).		Distinctive no(s).		Quantity
			From	To	From	To	

The aforesaid demat request(s) is/are pending for disposal for a long time. As I/we wish to close my/our BO account no. _____, I/We request you to **reject** the pending demat request(s) which have been set up in the system.

I/We wish to inform you that: (tick the relevant box):-

the share certificates (securities) pertaining to these demat requests are in my/our possession.

the share certificates (securities) pertaining to these demat requests are **not** in my/our possession. However, I/we undertake to take up the matter directly with the concerned Issuer and/or its RTA.

Yours faithfully,

	First Holder	Second Holder	Third Holder
Name			
Signature			